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C. Devlin
ORLEANS TOWN CLERK

FINANCE COMMITTEE MINUTES

The March 31, 2011 meeting of the Orleans Finance Committee was convened by Chairman Larry Hayward at 7:00 p.m. in the Nauset Room of the Orleans Town Hall. Present constituting a quorum were Chairman, Mr. Larry Hayward, Vice Chairman, Ms. Gwen Holden Kelly, Secretary, Mr. Mark Carron, Members, Mr. Ed Barr, Mr. John Hodgson, Mr. Paul Rooker and Mr. Dale Fuller. Member Mr. Rick Sigel joined the meeting at 7:40.

Guests:

Jon Fuller, Selectman Liaison (left the meeting at 10:00 p.m.)
Alan McClennen, Chairman Open Space

Public Speak:

:30 on Video Tape

Mr. John Nichols of East Orleans spoke on behalf of the petitioners for the Resolution Article.

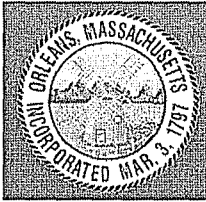
<u>Article</u>	<u>Putnam Property</u>	<u>\$78,000</u>
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6:33 on Video Tape

Chairman of the Open Space committee Mr. Alan McClennen presented the need for the Article to Fund the Preservation of Putnam Farm. Round numbers he indicated \$10,000 for repairing the barn, \$4,500 to repair the electricity line, \$25,000 to truck in loam from the Transfer Station, \$25,000 to install a drive way, \$5,000 to remove the greenhouses and some money needed to be allocated to repair the well point to reestablish the well for water. There was a good question and answer period regarding this article, asking if this was part of the management plan, could the program be scaled back and if the use could pass the bonding requirements?

Approval of Minutes: 64:37 on Video Tape

On a motion made by the secretary, seconded by Vice Chairman Holden-Kelly, the minutes of the March 24, 2011, Finance Committee meeting were approved as amended 7-0-1 (Mr. D. Fuller abstained).



FINANCE COMMITTEE MINUTES

Reserve Fund Transfer:

66:65 on Video Tape

On motion made by Chairman Hayward, seconded by Vice Chairman Holden Kelly a reserve fund transfer to budget 192 line item # 01192002-544100 for \$2,500 was approved 8-0-0. These funds will be used to install a new Oil Tank at the Town Hall Annex. As a result, \$3,500 was removed for the Town Office Building Budget.

Budget 192 Town Office Building \$150,238

72:01 on Video Tape

Vice Chairman Holden-Kelly moved approval of budget 192 in the amount of \$150,238. The motion was seconded by Mr. Hodgson and approved 8-0-0.

Budget 440 Sewerage \$32,000

74:54 on Video Tape

Vice Chairman Holden-Kelly moved approval of budget 440 in the amount of \$32,000. The motion was seconded by Chairman Hayward and approved 8-0-0.

Budget 300 Orleans Elementary School \$4,031,021

82:56 on Video Tape

Mr. Carron moved approval of budget 300 in the amount of \$4,031,021. The motion was seconded by Mr. D. Fuller and approved 8-0-0.

Budget 310 Nauset Regional School \$3,641,046

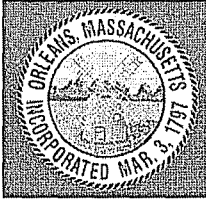
113:88 on Video Tape

Mr. Carron moved approval of budget 310 in the amount of \$3,641,046. The motion was seconded by Vice Chairman Holden-Kelly and approved 8-0-0.

Budget 122 Selectman/Town Administrator \$????

122:51 on Video Tape

Mr. Sigel moved this budget for reconsideration, reflecting an increase of \$4,000 for conventions and \$25,000 deduction in expense. Mr. D. Fuller seconded the motion and after much discussion, Mr. D. Fuller called the question. Vote 4-4-0



FINANCE COMMITTEE MINUTES

Budget 213 Fuel \$220,322

152:56 on Video Tape

Mr. Sigel moved to reconsider budget # 213. The motion was seconded by Vice Chairman Holden-Kelly and approved 7-1-0 (Mr. Carron voting against)
Vice Chairman Holden-Kelly moved approval of budget 192 in the amount of \$220,322. The motion was seconded by Mr. Hodgson and approved 6-2-0 (Mr. Carron and Mr. Hodgson voting against).

Article (S) Amend Personnel By-Law \$0.0

158:76 on Video Tape

Vice Chairman Holden-Kelly moved that the Article to amend the Personnel By-Laws be approved. The motion was seconded by Mr. Hodgson and approved 8-0-0.

Article (U) Deadline for Nomination Papers

Article (V) Eldredge Park Advertising

Article (W) Banners

Article (Y) Flood

Article (Z) Use Regulations

172:00 on Video Tape

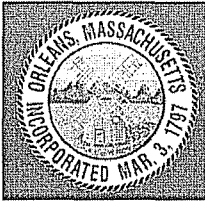
No action was taken on these articles as they do not have any Financial Impact

Adjournment: 220:00 on Video Tape

There being no further business before the committee the meeting was adjourned at 10:45 p.m.

Respectfully submitted

Mark E. Carron
Secretary



FINANCE COMMITTEE MINUTES

Next Meeting:

Monday 04, 2011 at 7:00 pm in the Skaket room at the Town Office Building.

Handouts:

- Overview of Recreation Programs
- Memo of 3/30/11 from Town Administrator and Request for Transfer budget #192
- Memo of 3/25/11 from Dave Withrow article funding
- Articles for the Special Town Meeting
- School budget totals

Future Agenda Topics:

- Get detail on unfunded Retirement liabilities
- Get details on unfunded Insurance liabilities
- Invite Ken Hull in to review drop in valuation/fluctuation
- Debrief on the Town Hearings on Budget and Capital Plan issues
- Discuss Finance Committee WEB site opportunities
- Review the importance of an MIS audit
- Review the merits of the towns participation in the RTA
- It was suggested that the committee add on to the list of future topics rolling salaries into Job Description – Both Chief's get paid under the Civil Defense Budget.
- It was suggested that the committee add reviewing the Unfunded Liability and the creation of "Trust Funds" to their list to follow-up.
- Review benefits derived from participation in Old Kings Highway Historic District
- It was asked to place the Putnam Property review on the follow-up list. Questions on why the extra money is needed should be reviewed.
- Look over list of Vehicles to determine information needed for next budget year.
- Discuss funding source for Pavement Management and Waste Water runoff.
- Research annual article to Hold State Harmless – Why?
- Look at School Choice and per student cost.